

Job Description

Job Title: Finance Analyst (Junior)

Date: ASAP

Reporting to: Management Accountant

Location: Hybrid

Overview

Prioclen LTD is a fast-growing Nigerian based management consulting firm with its head-quarters in Abuja Nigeria. We have a forte in providing strategic consultancy and advisory services to organizations- private, governmental and individual firms, by creating and integrating information technology solutions to enhance their service delivery and ensure sustainable growth and development in niche-based brands to these individuals/ organizations.

Purpose

We have a new role open in our team for a financial analyst (junior). You will spend your day analyzing a worthy amount of financial data and preparing various accounting and financial reports based on this data and your research-backed opinions. You will work as a subordinate to the associate. To excel in this role, you need proven knowledge of various financial forecasting and corporate finance models. Itemized below are more analysis.

Responsibilities:

- Analyzing financial data.
- Researching macroeconomic and microeconomic conditions.
- Preparing accounting and other required reports and projections based on the analysis performed.
- Evaluating capital expenditures and asset depreciation.
- Establishing and evaluating records, statements, and profit plans.
- Identifying financial performance trends and financial risk, and making recommendations.
- Providing recommendations for improvement based on trends.
- Coordinating with other members of the finance team, such as a risk analyst when required to review financial information and forecasts.
- Providing financial models.
- Making financial forecasts.
- Analyzing inventory.

- Assist in delivering the necessary reports and analyses to internal and external auditors during the financial audit
- Process gross commission files (trades, fees, trailers, referrals)
- Perform a daily review of gross commission revenue including a daily reconciliation of gross commission between the source files, commission accounting system, and the general ledger
- Review exception reports for any issues with the loading or processing of gross commission files in the commission accounting system
- Review any exception requests with the manager and process approved commission adjustments in the commission accounting system
- Administer sales codes for commission-based employees, making sure to follow Compliance guidelines.
- Preparing data analysis and supporting schedules in connection with an annual audit and coordinating with both internal teams such as tax and legal, external auditors
- Preparing reconciliations, journal entries, accruals
- Prepare and / or assist with the preparation of the annual Canada balance sheet plan and perform monthly balance sheet analytics and reporting
- Ensure accurate and complete accounting for various items, including but not limited to pension and blue box

Requirements:

Essential

- Bachelor's degree in business, accounting, finance, economics, or related field.
- Proven experience in the financial industry.
- Solid understanding of financial accounting standards, insurance and investment management industry
- Proven knowledge of financial forecasting and diagnosis, corporate finance, and information analysis.
- Ability to learn.

Certification

- CFA
- ACCA
- ICAN

Skills

- Solid organizational skills, including the ability to effectively plan, prioritize multiple tasks and meet tight deadlines
- Ability to build and maintain strong relationships and excellent communication skills
- Comfortable with challenging the status quo
- Proficiency with spreadsheets, databases, and financial software applications.
- Outstanding presentation, reporting, and communication skills.
- Proficient in Word, Excel, Outlook, and PowerPoint.

Desired

- Comfortable using a computer for various tasks.
- Proven leadership abilities.
- Deep understanding of the financial system and institutions.
- Strong knowledge of IFRS/USGAAP/NAIC in relation to investment accounting and reporting would be ideal.

Summary Terms and Conditions

Contract: 12-month fixed term contract

Salary: Very Attractive

Annual leave: 22 days holidays per annum pro rata excluding public holidays

Pension: Minimum 10% Employer contribution with minimum 8% Employee contribution

Healthcare: Company scheme subject to terms and conditions.

Life assurance: Company life assurance scheme.

Location: Abuja Nigeria

Notes: This post will be subject to background checks. A full statement of the main terms and conditions of employment will be supplied with any formal offer of employment. This job description does not form part of your contract of employment.

How to apply

To apply for this job opportunity, please send a CV and covering letter to recruitment@prioclen.com

Unfortunately, because of the volume of applications we are likely to receive we regret that we are unable to respond to every unsuccessful applicant. If we have not made contact with you within 2 weeks of the closing date you have not been selected for interview on this occasion